



BARDSEY CUM RIGTON PARISH COUNCIL

**The Annual Meeting of Bardsey Cum Rigton Parish Council will be held on
Wednesday 15th May 2024 at 7.00 pm in the Village Hall.**

AGENDA

2425/001 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

2425/002 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

2425/003 Introduction from the Chairman

2425/004 Public Participation

A public session will commence for 10 minutes to receive comments from members of the public who attend.

2425/005 To receive any apologies and approve reasons for absence

2425/006 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications for dispensation

2425/007 To confirm the minutes of the full council meeting held on 24th April 2024 as a true and accurate record.

2425/008 Financial matters

a) To receive and note bank account balances at 10th May 2024

Community Account: £78,351.87

Business Premium ME 1: £18,212.92

b) To approve the schedule of payments (Appendix 1)

c) To approve the latest bank reconciliation and budget comparison (Appendix 2)

d) To receive an update on the review of the annual rent for the Sports Club and Bowling Club as per their lease agreement. (DD)

e) To note the Annual Internal Audit Report for 2023/2024 included at page 3 of the Annual Governance and Accountability Return 2023/2024 (Appendix 3)

f) To approve Section 1 - Annual Governance Statement 2023/2024 for Bardsey Parish Council on page 4 of the Annual Governance and Accountability Return 2023/2024 (Appendix 3)

g) To approve Section 2 - Accounting Statements 2023/2024 for Bardsey Parish Council on page 5 of the Annual Governance and Accountability Return 2023/2024 (Appendix 3)

h) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, and the Transparency Code for Smaller Authorities. This includes: Appendix 3, Analysis of Variances (Appendix 4), Bank Reconciliation to 31st March 2024 and Notice of the period for the excise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

2425/009 To receive an update on the following ongoing issues and decide further action where necessary:

a) Village meeting place (KO)

b) SIDS (MB)

c) Allotments (MB)

- d) Highways (BH)
- e) Possibility of bridleway/footpath on field bordering A58 (DD)
- f) Village Pond (MB)
- g) PACT Meeting (DD)
- h) Active Travel group (MB)
- i) Road crossing on A58 near Mill Lane (BH)
- j) Tennis Club (LF)
- k) Telephone Kiosk (MW)

2425/010 To receive an update on the following standing agenda items and agree any necessary action:

- a) Park Field (MW)
- b) Playground (MW)
- c) Sports Club (MB)
- d) Bardsey Field (JJ)
- e) Local Care Partnership Development (MB)
- f) Bardsey cum Rigton Neighbourhood Plan (ES,DD,LF,MB)

2425/011 Matters requested by Councillors/Clerk

2425/012 Planning matters

- a) To consider and decide upon the following applications:

Application Ref	Address	Proposal
24/02102/FU/NE	Rigton Valley Cottage Wike Lane	Single storey rear extension
24/02269/FU/NE	11 Congreve Way Bardsey	Variation of condition 2 (approved plans) to previously approved planning application 23/04628/FU (Conversion of attached garage; addition of new first floor to existing dwelling and garage, including a Juliet balcony and balustrade to the rear; alterations to existing property including openings, fenestration and addition of render) for revision of approved plans to include increase in size of extensions, further new fenestration, additional material finishes

- b) To note decisions made by LCC:

- i. Approvals
- ii. Refusals
- iii. Appeals

2425/013 Organisational matters

- a) To note the attendance register for 2023/2024 (Appendix 5)
- b) To appoint two councillors to attend the YLCA Branch Meetings

2223/014 To consider correspondence received and agree any necessary action

2223/015 To review the following policies and procedures:

- a) Standing Orders
- b) Financial Orders
- c) Asset Register

2425/016 To receive an update from Parish Councillors

2425/017 To notify the clerk of matters for inclusion on the agenda of the next meeting

2425/018 To confirm the date of the next meeting as 19th June 2024 at 7pm