



BARDSEY CUM RIGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 15th January 2025 at 7pm in Bardsey Village Hall

Commence: 7.00 pm

Concluded: 8.15 pm

Present: Cllrs Stentiford, Bosomworth, Denby, Flockton, Hoyland, Jackson, Osborne, Tatman and Ward

Clerk: In the absence of the clerk, due to annual leave, Cllr Stentiford took the minutes of the meeting.

2425/108 Introduction from the Chairman

2425/109 Public Participation

No members of the public were in attendance.

2425/110 To receive any apologies and approve reasons for absence

No Apologies, all councillors were present.

2425/111 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications for dispensation

There were no Declarations of Interests

2425/112 To confirm the minutes of the full council meeting held on 18th December 2024 as a true and accurate record

The minutes were confirmed and signed by the Chair

2425/113 Financial matters

a) To receive and note bank account balances at 9th January 2025

Community Account: £5,673.75

Business Premium ME 1: £68,426.24

b) To approve the schedule of payments for January 2025 (Appendix 1) - **approved**

c) To approve the bank reconciliation and budget comparison up to 9th January (Appendix 2) - **approved**

d) To approve the budget proposal for 2025-2026 (Appendix 3)

e) To approve the precept request for 2025-2026 – (Appendix 4)

It was agreed that having reviewed the budget for 2025-2026 that the precept should be increased by 2.5% in line with the CPI for the past 12 months. The agreed amount of precept for 2025-26 is £43,500.

2425/114 To receive an update on the following standing agenda items and agree any necessary action:

a) Park Field (MW) – nothing to report

b) Playground (MW) – nothing to report.

c) Sports Club (MB)

- The enclosure for the bins is now complete
- There are some issues to resolve with the changes in contractors and the Council agreed to respond positively to a request for a financial contribution.

d) Bardsey Field (JJ) – Cllr Tatman reported that extensive areas are now fenced off and we will ask for more information on EKWT's plans for the areas

e) Local Care Partnership Development (MB) – nothing to report.

f) Bardsey cum Rigton Neighbourhood Plan (ES,DD,LF,MB)

- A meeting will take place with Ward Cllr Ryan Stephenson on 29th January at 4 pm in the Village Hall.

2425/115 Planning matters

a) To consider and decide upon the following applications:

There has been little movement and only one new application received just before the meeting.

b) To note decisions made by LCC:

Updates are as follows

24/06427	Fairlawns, 7 Church lane	This was approved on 19 December
23/07228	4 Scarsdale Lane	This was approved on 5 December
	The old Telephone Exchange, Coal Rd	LCC have at last responded saying they have reinspected but are now not going to take any further action. I propose now to remove this from the agenda. I do not agree with their decision but do not wish to make a further fuss as it seems that they do not wish to have further expense in taking prosecution proceedings.
23/05371	The old Vicarage, The ginnel	The 9 months reinstatement requirement has expired. I asked LCC to advise whether reinstatement has taken place on 13 December but they have not responded. I will be chasing this.
22/000823	Spears Fir Farm	I requested information as to why we had not been notified of the enforcement action on 27 November but have not had a reply. I will be chasing this.

2425/116 To receive an update from Parish Councillors

- Allotments – MB, DD and MW will meet at the allotments to help progress this issue.
- Bingley Bank – BH raised concerns over the snow accumulation and how long it was present on the roads, during the recent weather. BH will endeavour to keep the Bingley Bank grit bin supplied with sufficient grit and where necessary follow up supplies to other Grit bins in Bardsey.
- Grit bin on Bingley Arms Ginnel – BH will look into the case for asking for a bin on the ginnel.

2425/117 To notify the clerk of matters for inclusion on the agenda of the next meeting

The meeting used a shortened agenda due to the financial issues to be considered and the February meeting will have a full agenda in line with our normal practice.

2425/118 To confirm the date of the next Parish Council Meeting on Wednesday 19th February 2025 at 7.00 pm in Bardsey Village Hall.

Appendix 2

Financial Report

Bank Reconciliation

Prepared by: Victoria Forbes, Responsible Finance Officer

Date prepared: 9th January 2025

Balance as per bank statements at 9th January 2025

BANK STATEMENTS		
Community Account as at 9th January 2025	£5,673.75	
Business Premium Account as at 9th January 2025	£68,426.24	
Total		£74,099.99
Closing balance as at 9th January 2025		£74,099.99
CASH BOOK		
Opening balance as at 1st April 2024	£62,830.82	
Add receipts (Precept £42,400, Grants £4,350.50, Rent £830.00, unpresented cheque £10.00, Interest £213.32, VAT Refund £6014.25)	£53,818.07	
		£116,648.89
Payments to date	£42,548.90	
Cash book closing balance as at 9th January 2025		£74,099.99

Financial Update

The table below shows the Parish Councils expenditure to 9th January 2025 against the budget.

Budget Heading	2024-2025 Budget	2024 -2025 Current expenditure
Clerk Salary	12,500	10,095.61
Clerks'/Cllrs' Expenses.	200	17.66
Gen. Admin.	300	149.48
Audit	550	390.00
Subscriptions/Membership	900	842.10
Playground	2000	343.00
Park Field	2000	4185.00
Grants	5000	763.75
Asset Maintenance	1000	434.06
Waste Collection	1600	1008.71
IT	1000	1397.34
Flower tubs	220	126.00
Insurance	1550	1496.75
Grass Cutting	1300	1125.00
Grounds Maintenance	5400	5690.00
Remedial work in village	2000	0.00
Public Rights of Way project	3000	0.00
WI FI	600	467.75

Village Meeting Place	5000	9180.00
Chair's Allowance	100	0.00
Training	250	0.00
Earmarked Reserves	13,500	713.00
General Reserves	30,000	
Total		£37,712.21

Please note: The difference to the expenditure amount on the bank reconciliation is due to the VAT

BARDSEY CUM RIGTON PARISH COUNCIL

Appendix 3

Budget 2025 - 2026

Budget Heading	2024-2025 Budget £	2025-2026 Budget £
Clerk Salary	12,500	13,500
Office Expenses		312
Clerks'/Cllrs' Expenses.	200	200
Gen. Admin.	300	300
Audit	550	550
Subscriptions/Membership	900	900
Playground	2000	1050
Park Field	2000	2100
Allotments	1000	1000
Grants (s137)	5000	5000
Village Hall Services		3000
Asset Maintenance	1000	1000
Waste Collection	1600	1600
IT	1000	1000
Flower tubs	220	220
Insurance	1550	1600
Grass Cutting	1300	1300
Grounds Maintenance	5400	5400
Tree Management		5000
Remedial work in village	2000	2000
National Celebrations		
WI FI	600	420
Village Meeting Place	5000	
Bench of Spear Fir		350
Chair's Allowance	100	100
Training	250	250
Biodiversity Audit		1469
Total		£49,621
General reserves	30000	30000
Earmarked reserves	13,500	
Cil reserves	5701.90	5701.90

Appendix 4 Precept calculator

PARISH PRECEPT CALCULATOR 2025/26

Bardsey cum Rigton

2024/25

2024/25 Taxbase	1,144.4
2024/25 Precept	£ 42,440
2024/25 Band D Charge	£ 37.08

2025/26

2025/26 Indicative Taxbase	1,150.8
2025/26 anticipated CTS Grant	£723

2025/26 Calculator

The yellow cell below can be used to input prospective precept amounts. It will update the band D charge accordingly to help inform your decision making.		Total Band D charge	Total Increase from 2024/25	
2025/26 Precept	£ 43,500	£ 37.80	£ 0.71	1.9%
2025/26 anticipated CTS Grant	£ 723			
Total Income	£ 44,223			